

# NORTH SUBURBAN NIGHT TENNIS ASSOCIATION INC.

(Reg. No. A0015517W)



## Minutes of the Annual General Meeting held on 23rd August 2021

### Attendances

42 Clubs Present

Clubs	AGM 23-08-21
Aintree	
Airport West	✓
Ascot Vale	✓
Avondale Heights	✓
Buckley Park	✓
Bulla Village	✓
Caroline Springs	✓
Coburg	
Corpus Christi	✓
Craigieburn	✓
Deer Park	✓
Delahey	✓
Diggers Rest	✓
Doutta Galla	✓
East Coburg	
Essendon	✓
Fawkner	✓
Gladstone Park	
Glencairn	
Green Gully	✓
Greenvale	✓
Hadfield	✓
Hillside	✓
Hume Tennis	✓
Keilor	
Keilor East	✓
Keilor Park	✓
Maribyrnong Park	✓
Merlynston	✓
Moomba Park	✓
Mt. Carmel	✓
North Park	✓
North Sunshine	✓
Oak Park	✓
OLN	✓
Parkville	✓
PEGS	✓
Princes Hill	
Royal Park	✓
St. John Bosco	✓
St. Monicas	✓
St. Thereses	✓
St. Vincents	✓
Strathmore	✓
Sunbury	✓
Sydenham	✓
Taylors Lakes	✓
Tullamarine	✓
West Brunswick	
Westmeadows	✓

**Opening:**

President, Larry Pelly, welcomed everyone and officially opened the meeting at 8.05pm. The meeting was held via Zoom due to COVID-19 restrictions.

**1. Apologies**

Val White (Life Member)

**2. Minutes of the Previous Meetings**

Minutes of the previous Annual General Meeting held on 12<sup>th</sup> October 2020 had been circulated by email.

Moved Maria Keys (Life Member), seconded Ian Openshaw (Life Member) that the minutes be accepted – Carried.

**3. Business arising from previous Minutes**

Nil.

**4. Correspondence**

**(a) Outwards Correspondence:**

- All clubs — Agenda for July 2021 AGM together with minutes of the 2020 AGM and proposed changes to the Constitution
- All clubs — Notice of postponement of July 2021 AGM
- All clubs — Agenda for August 2021 AGM together with minutes 2020 AGM, proposed changes to the Constitution and a copy of the 2021 Annual Report

**(b) Inwards correspondence:**

- Consumer Affairs — Annual renewal notice
- Tennis Victoria — Renewal notice for affiliation

**5. President's Report**

An Annual Report had been emailed to all Delegates. The President's report was included as part of the Annual Report.

Larry noted the significant contribution of Toni Cudmore as Secretary for 13 years and Mara Cassar as a member of the Match and Permit Committee for 10 years and thanked them for their contribution to the Association.

**6. Treasurer's Report**

The Treasurer's report was included as part of the Annual Report.

Moved Graham Sandman (Treasurer), seconded Ron Morton (Merlynston) that the Treasurer's report be accepted — Carried.

**Statement of Committee (for the year ending June 2021)**

A resolution was moved by Graham Sandman (Treasurer), seconded Maria Keys (Life Member) that the Income and Expenditure Statements and Balance Sheet as attached to the Annual Report of the Association for the year ending 30 June 2021 be endorsed by the Committee as required by the Rules of Incorporation — Carried.

**7. Match and Permit Committee Report**

The Match and Permit Committee Report was included as part of the Annual Report.

## **8. Changes to the Constitution and By-Laws:**

Moved by Robert McDonald (Life Member), seconded Chris Robson (PEGS) that clauses 30, 35, 36, 62 and 63 of the Constitution be replaced with the following:

### **30 Annual general meetings**

- (1) The Management Committee shall in July of each calendar year convene an annual general meeting of the Association.
- (2) In exceptional circumstances, the Management Committee may delay the annual general meeting of the Association until a date no later than 5 months after the end of the financial year.

### **35 Use of technology**

- (1) Members are expected to be physically present to participate in a general meeting.
- (2) In Emergency circumstances (e.g. pandemic), a general meeting may be conducted using technology that allows members to clearly and simultaneously communicate with each other without members being physically in the same location.
- (3) For the purposes of this Part, a member participating in a general meeting as permitted under sub-clause (2) is taken to be present at the meeting and, if the member votes at the meeting, is taken to have voted in person.

### **36 Quorum at general meetings**

- (1) No business may be conducted at a general meeting unless a quorum of members is present during the time when the meeting is considering that item.
- (2) Members entitled to vote representing more than half the number of clubs affiliated constitute a quorum for the transaction of the business of a general meeting. The members must be physically present or as allowed under Rule 35.

*Sub-clauses (3) and (4) unchanged*

### **62 Use of technology**

- (1) Management Committee members are expected to be physically present to participate in a Committee meeting.
- (2) With the prior approval of the Chairperson, a Management Committee member who is not able to be physically present at a committee meeting may participate in the meeting by the use of technology that allows that committee member and the committee members present at the meeting to clearly and simultaneously communicate with each other.
- (3) In Emergency circumstances (e.g. pandemic), a committee meeting may be conducted using technology that allows members to clearly and simultaneously communicate with each other without members being physically in the same location.
- (4) For the purposes of this Part, a committee member participating in a committee meeting as permitted under sub-clause (2) or (3) is taken to be present at the meeting and, if the member votes at the meeting, is taken to have voted in person.

### **63 Quorum**

- (1) No business may be conducted at a Management Committee meeting unless a quorum is present during the time when the meeting is considering that item.
- (2) A majority of the Management Committee members holding office constitute a quorum for the transaction of the business of a Management Committee meeting. The members must be physically present or as allowed under Rule 62.

*Sub-clause (3) unchanged*

— Carried.

## 9. Election of Committee:

Sue Malins (Life Member) took the Chair and declared that all Committee positions were vacant. Elections were then held and the following people were nominated and elected:

<b>President:</b>	Larry Pelly	Nominated Seconded	Rose Micallef (Ascot Vale) Ron Morton (Merlynston)	Carried
<b>Vice President:</b>	Maria Keys	Nominated Seconded	Jason Vochala (Royal Park) Rob Haines (Parkville)	Carried
<b>Secretary:</b>	Vacant			
<b>Asst. Secretary:</b>	Cathryn Ryan	Nominated Seconded	Diva Duvaroren (Moomba Park) Chris Humbert (North Sunshine)	Carried
<b>Treasurer:</b>	Graham Sandman	Nominated Seconded	Sue Malins (Life Member) Cathryn Ryan (OLN)	Carried

### Match and Permit Members:

In accordance with Rule 21(1) of the Constitution, the Secretary and Assistant Secretary are automatically members of the Match and Permit Committee.

M&P Member:	Robert McDonald	Nominated Seconded	Sue Malins (Life Member) Carol Munro (Buckley Park)
M&P Member:	Russel Baldry	Nominated Seconded	Sue Malins (Life Member) Carol Munro (Buckley Park)
M&P Member:	Steve Senior	Nominated Seconded	Sue Malins (Life Member) Carol Munro (Buckley Park)
M&P Member:	Ian Openshaw	Nominated Seconded	Sue Malins (Life Member) Carol Munro (Buckley Park)
M&P Member:	Diva Duvaroren	Nominated Seconded	Robert McDonald (Life Member) Rose Micallef (Ascot Vale)

All nominations for Match & Permit Committee members were accepted and carried.

<b>Auditors:</b>	Alan Williams	Nominated Seconded	Graham Sandman (Treasurer) Maria Keys (Life Member)	Carried
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The President advised that as there was a vacancy in the position of Secretary, the Association would need to appoint another person to act temporarily as Public Officer until a new Secretary was appointed.

<b>Public Officer: (Interim)</b>	Graham Sandman	Nominated Seconded	Cathryn Ryan (OLN) Maria Keys (Life Member)	Carried
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## 10. Fees for 2021/2022

Moved by Graham Sandman (Treasurer), seconded Cameron Wilson (Keilor Park) that the annual affiliation fee remains \$30 per club for 2021–22 — Carried

Moved by Graham Sandman (Treasurer), seconded Cameron Wilson (Keilor Park) that the team entry fees remain \$35 per team for 2021–22 — Carried

**11. Honoraria:**

Moved Ron Morton (Merlynston), seconded Carol Munro (Buckley Park) that the Honoraria for the year ending 30<sup>th</sup> June 2021, be as follows:

President;	\$300
Vice President;	\$150
Secretary;	\$400
Assistant Secretary;	\$400
Treasurer;	\$400
Chairman Match and Permit;	\$600
Ordinary Committee Member	\$100 x 3

Carried

**12. Other Business:**

**(a) Tennis Balls**

Moved Cathryn Ryan (OLN), seconded Denise Beckett (Maribyrnong Park) to adopt the Tennis Australia list of approved balls — Carried

**(b) Uniform Dress Standards**

Nil changes

**Meeting Closed: 8.36 pm**

**Next Annual General Meeting: Monday, 25<sup>th</sup> July 2022 at 8.30 pm at Maribyrnong Park Tennis Club**