



NORTH SUBURBAN NIGHT TENNIS ASSOCIATION

ONLINE RESULTS SYSTEM

From the Autumn 2011 season onwards, all NSNTA results will be submitted online only. The online results system allows results to be received by the Grade Coordinators faster than was possible through the mail, allowing Coordinators to process results more quickly and provide updated ladders faster. The online results system also allows all players to view the details of all matches played (including player names and set scores) on the NSNTA website, greatly increasing the information available to all players.

For the Autumn 2011 season, the following process will apply:

1. A carbon copy results book will be provided to all teams. The results book will have carbon copy result sheets for seven home games, plus semi finals and grand finals. For home and away matches, the home team should use their match results book. For finals matches, either competing team can supply the match results book.
2. Captains should complete grade, round, date, team and player details in the match result book before the match commences, ensuring the cardboard divider is placed after the carbon copy sheet to ensure two copies of the result are produced. Set scores should be filled out as each set is completed.
3. Once the match is complete, the results should be totaled, the winning team filled out and the result should be signed by both captains. Each captain must take a copy of the signed result and both teams are required to retain their copy of the match result until the end of the season in case a result is later queried.
4. The winning team must enter the match result through the online form on the NSNTA website within 24 hours of the completion of the match. If the match is incomplete (e.g. washout) or a draw, the home team should enter the result. A simple guide for completing the match result form is attached.
5. Once the result is submitted, the result will immediately be able to be viewed on the website. The Grade Coordinator will also automatically receive the result by e-mail and be able to process the result in the NSNTA results database.
6. Once the Grade Coordinator has verified all the match results for the round, they will update the ladders on the website.

The online results system does not automatically update ladders, as results must be verified by the Competition Coordinator before the result becomes official. However, the Association is investigating this possibility for future seasons.

ONLINE RESULTS SYSTEM ENTERING MATCH RESULTS

Step 1 – Go to the NSNTA online results site

Go to <http://www.nsnta.org/results.html>

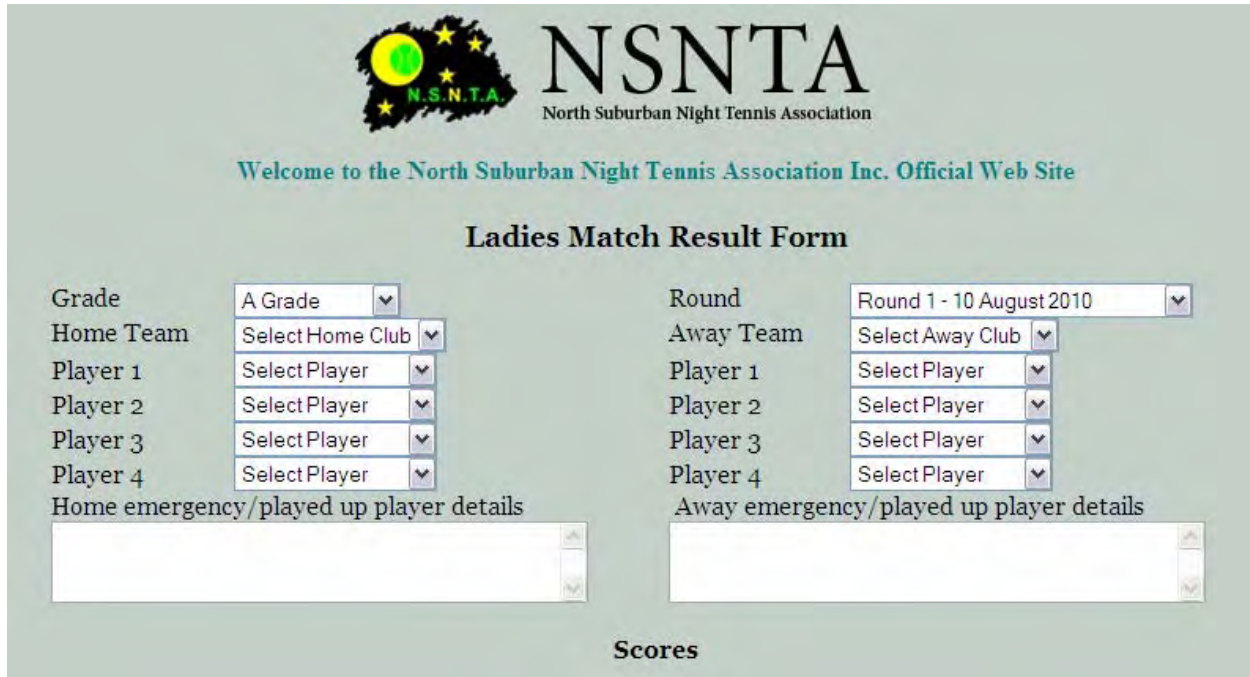
Step 2 – Select competition

Under “Enter match results” select the relevant competition — Ladies, Mixed or Men’s.

	Home Team	Away Team
1 + 2	[]	[]
3 + 4	[]	[]
1 + 3	[]	[]
2 + 4	[]	[]
1 + 4	[]	[]
2 + 3	[]	[]
Total	[]	[]

Step 3 — Select Grade and Round

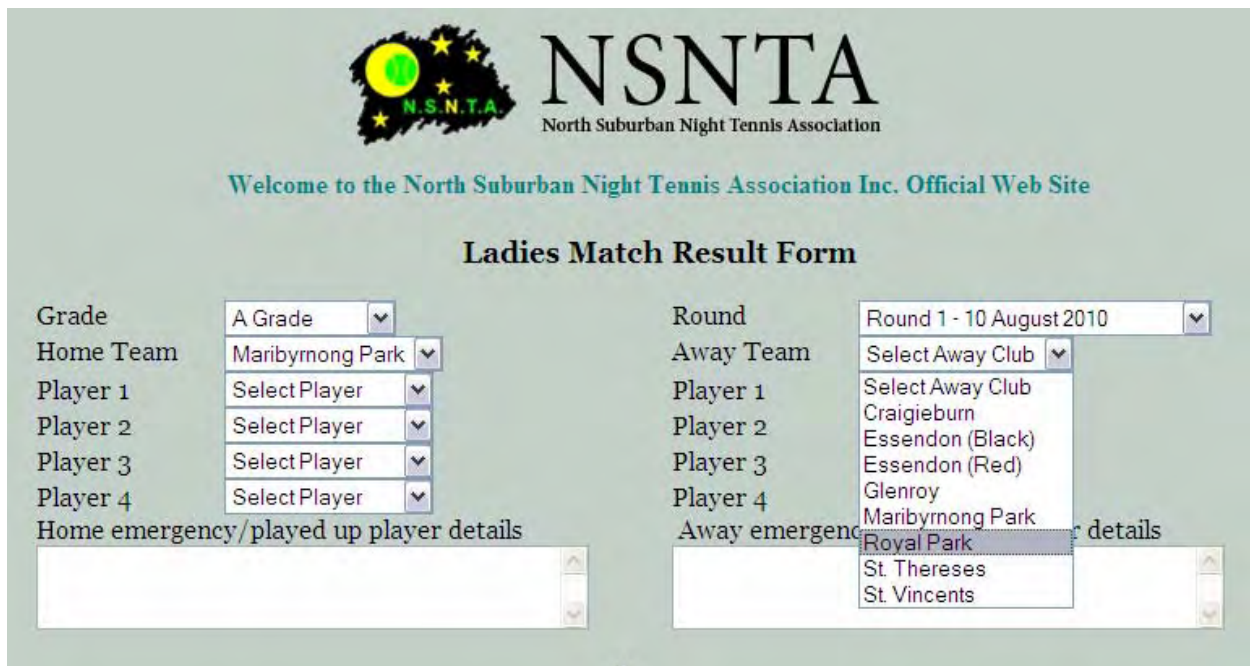
From the drop down menus, select the Grade and then the Round.



The screenshot shows the NSNTA logo and the text "North Suburban Night Tennis Association". Below it is the heading "Welcome to the North Suburban Night Tennis Association Inc. Official Web Site". The main heading is "Ladies Match Result Form". The form has two columns of dropdown menus. The left column includes: Grade (A Grade), Home Team (Select Home Club), Player 1 (Select Player), Player 2 (Select Player), Player 3 (Select Player), Player 4 (Select Player), and Home emergency/played up player details. The right column includes: Round (Round 1 - 10 August 2010), Away Team (Select Away Club), Player 1 (Select Player), Player 2 (Select Player), Player 3 (Select Player), Player 4 (Select Player), and Away emergency/played up player details. Below these columns is a section labeled "Scores".

Step 4 — Select the teams

The page will automatically reload and display the Clubs in the selected Grade in the "Select Home Club" and "Select Away Club" drop down lists. Select the Home Club and Away Club from the list.



This screenshot shows the same form as the previous one, but with "Maribyrnong Park" selected in the Home Team dropdown and a list of clubs open for the Away Team dropdown. The list includes: Select Away Club, Craigieburn, Essendon (Black), Essendon (Red), Glenroy, Maribyrnong Park, Royal Park, St. Thereses, and St. Vincents. The "Royal Park" option is highlighted.

The page will then automatically reload with the players registered in the Home Team and the Away Team. It is important to select both Club names before entering any player details.

Step 5 – Enter player details

Select the eight players from the drop down lists.

The screenshot shows the NSNTA Ladies Match Result Form. The NSNTA logo and name are at the top. Below it is the text "Welcome to the North Suburban Night Tennis Association Inc. Official Web Site". The form title is "Ladies Match Result Form".

Fields include:

- Grade: A Grade
- Home Team: Maribyrnong Park
- Player 1: Bateman, Megan
- Player 2: Buckley, Janine
- Player 3: Osborne, Deidre
- Player 4: Select Player
- Home emergency: Select Player

Fields include:

- Round: Round 1 - 10 August 2010
- Away Team: Royal Park
- Player 1: Select Player
- Player 2: Select Player
- Player 3: Select Player
- Player 4: Select Player
- Away emergency/played up player details: [Empty text box]

Below the form is a "Scores" table with columns for Home Team and Away Team.

If a player is not registered in the team, they will not appear in the list.

Emergencies — For emergency players, select “Emergency 1” or “Emergency 2” from the drop down list. In the free text box, detail the emergency information, for example:

The screenshot shows the NSNTA Ladies Match Result Form with emergency players selected. The NSNTA logo and name are at the top. Below it is the text "Welcome to the North Suburban Night Tennis Association Inc. Official Web Site". The form title is "Ladies Match Result Form".

Fields include:

- Grade: A Grade
- Home Team: Maribyrnong Park
- Player 1: Bateman, Megan
- Player 2: Buckley, Janine
- Player 3: Osborne, Deidre
- Player 4: Sweerts, Karen
- Home emergency/played up player details: [Empty text box]

Fields include:

- Round: Round 1 - 10 August 2010
- Away Team: Royal Park
- Player 1: Armanasco, Marie
- Player 2: Bilney, Deirdre
- Player 3: Emergency 1
- Player 4: Emergency 2
- Away emergency/played up player details: Emergency 1 - Jane Smith - A Grade Mixed, Emergency 2 - Janet White - Section 2 NSLTA

Below the form is a "Scores" table with columns for Home Team and Away Team.

Played up players — For played up players, select “Played up player” from the drop down list, and type their name and grade in the free text box. Played up players are players registered in a lower grade in the same competition. For example, a player registered in Mixed C Grade 3, can play as a played up player in Mixed C Grade 2 or above. A player registered in a different competition (for example a registered Ladies player who plays in a Mixed team) is an emergency, not a played up player.

If a team gave a default, list all players who did not attend the match as default. If the whole team did not attend, list all four players as default.

Ladies Match Result Form

Grade	A Grade		Round	Round 1 - 10 August 2010
Home Team	Maribymong Park		Away Team	Royal Park
Player 1	Bateman, Megan		Player 1	Default
Player 2	Buckley, Janine		Player 2	Default
Player 3	Osborne, Deidre		Player 3	Default
Player 4	Sweerts, Karen		Player 4	Default
Home emergency/played up player details			Away emergency/played up player details	
<input type="text"/>			<input type="text"/>	

Scores

Step 6 – Enter scores

Scores can be typed in manually to the relevant boxes. Ensure the home and away team scores are entered in the correct order. Put the total score in the total box.

Scores

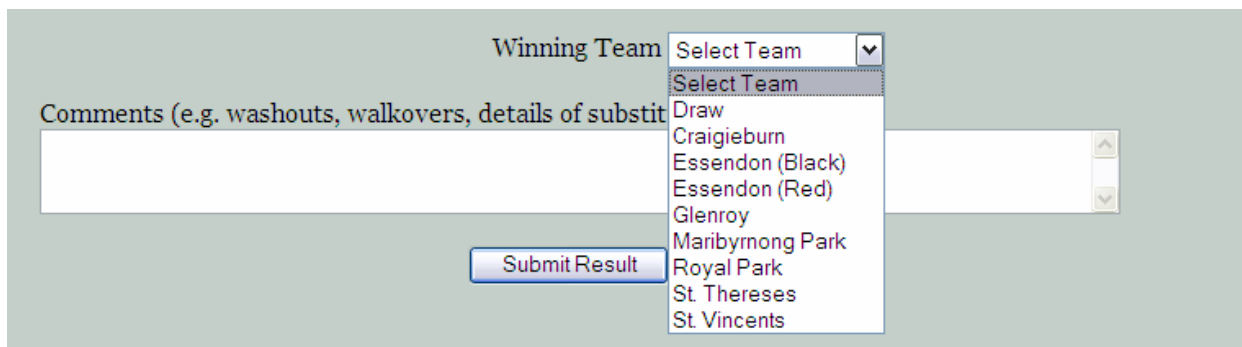
	Home Team	Away Team
1 + 2	<input type="text" value="6"/>	<input type="text" value="2"/>
3 + 4	<input type="text" value="6"/>	<input type="text" value="4"/>
1 + 3	<input type="text" value="3"/>	<input type="text" value="6"/>
2 + 4	<input type="text" value="3"/>	<input type="text" value="6"/>
1 + 4	<input type="text" value="6"/>	<input type="text" value="5"/>
2 + 3	<input type="text" value="6"/>	<input type="text" value="3"/>
Total	<input type="text" value="30"/>	<input type="text" value="26"/>

If sets were incomplete, enter the game score of the incomplete sets (e.g. 3 – 2)

If sets were not played due to a washout, curfew or default, leave the set scores blank and note the reason under the Comments section.

Step 7 – Select the winning team

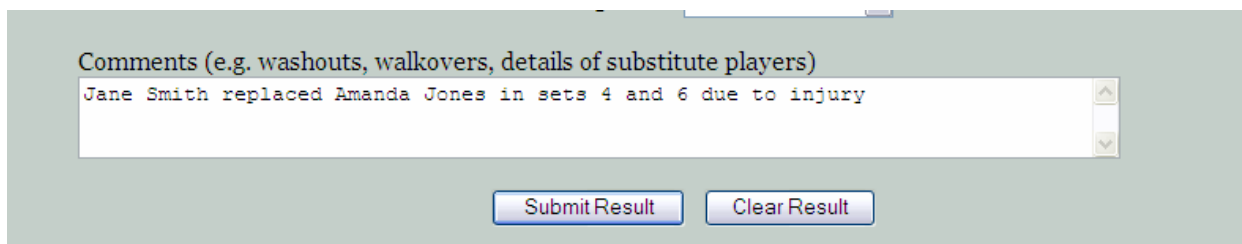
From the drop down list, select the winning team. If the match was a draw, washout or incomplete and no team had an unbeatable lead, select Draw. If the match was a default, select the team that won the match.



The screenshot shows a web form with a 'Winning Team' dropdown menu. The dropdown is open, showing a list of teams: Draw, Craigieburn, Essendon (Black), Essendon (Red), Glenroy, Maribyrnong Park, Royal Park, St. Thereses, and St. Vincents. Below the dropdown is a text input field for 'Comments (e.g. washouts, walkovers, details of substitute players)'. A 'Submit Result' button is located below the comment field.

Step 8 – Enter any comments

If the match was a washout or walkover, or substitute players replaced players in sets type the details here. Also fill in this section if the match was signed under protest or there is other information that affected the result of the match that should be known by the Competition Coordinator.



The screenshot shows a text input field for 'Comments (e.g. washouts, walkovers, details of substitute players)'. The text entered is 'Jane Smith replaced Amanda Jones in sets 4 and 6 due to injury'. Below the text field are two buttons: 'Submit Result' and 'Clear Result'.

Step 9 – Submit the result

Select the Submit Result button and the result will be submitted. Before pressing the button, double check all information has been entered correctly. Once the result is submitted the following screen will appear.



You can view the result submitted by following the link and selecting the relevant Competition and Grade.

Incorrectly entered results

The system requires the Grade, Round, two teams, eight players and winning team to be completed before a result is accepted. If details are missing the following screen will appear.

Result not accepted

The result you submitted has not been accepted as all match details have not been completed correctly.

Please ensure Grade, Home Team, Away Team, all player names and Winning Team have been selected. Please ensure all fields are completed and try again. For defaults, list all players not present as Default.

If you get this message, click the Back button on your browser, complete any missing information and submit the result again.

Disputed results

The losing team should check the online result to ensure it has been entered correctly by the winning team. If the losing team believes the result has been submitted incorrectly, the team captain or Club Delegate should contact the Chairman of the Match and Permit Committee, Robert McDonald on 0403 508 443 or chairman@nsnta.org.

The Association will then normally request the team to provide their signed copy of the match result so the result can be corrected.

Problems

If you have difficulty entering a result, or have entered a result incorrectly, contact the Competition Coordinator or the Chairman of the Match and Permit Committee, Robert McDonald on 0403 508 443 or chairman@nsnta.org.